

TAKWIM TAHUN 2016
MESYUARAT-MESYUARAT YANG DIPENGERUSIKAN OLEH PENGARAH HOSPITAL/PROGRAM-PROGRAM DI
HOSPITAL SULTANAH AMINAH JOHOR BAHRU

| BIL. | MESYUARAT / PERSIDANGAN/ KURSUS/DLL | BIL. SASARAN | BULAN | | | | | | | | | | | | URUSETIA / PENYELARAS |
|------|---|-----------------|-------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|--|
| | | | JAN | FEB | MAC | APR | MEI | JUN | JUL | OGS | SEPT | OKT | NOV | DIS | |
| 1. | Mesy. Ketua Jabatan Klinikal | 3 kali | 18 | | | | | | 04 | | | | 21 | | Dr. Afiizah dan Dr Norraudhah |
| 2. | Mesy. JK Penasihat Perubatan (MAC) | 4 kali | | | 07 | | | 13 | | | 26 | | 07 | | Dr. Hjh. Khatijah Abu Bakar (XRAY) |
| 3. | JK Perkhidmatan Perubatan Transfusi | 2 kali | | | 21 | | | | | | | | 14 | | Jab. Transfusi |
| 4. | JK Latihan Siswazah | 4 kali | | 29 | | | 30 | | | 22 | | | 28 | | Dr. Khadijah Abu Bakar (TPH (U)) |
| 5. | JK Credentialing & Privileging | 4 kali | | | 27 | | | 20 | | | 19 | | | 26 | TPH (B) |
| 6. | JK Ubat-ubat HSAJB | 3 kali | | 21 | | | | 27 | | | | 10 | | | Jab. Farmasi |
| 7. | JK Dewan Bedah | 2 kali | | | 14 | | | | | | | 17 | | | Matron Usha |
| 8. | JK Radiasi (Sinaran) | 1 kali | | | | | | | 11 | | | | | | Jab. X-Ray |
| 9. | JK. Kawalan Infeksi | 2 kali | 25 | | | | | | | | | 24 | | | Unit Kawalan Infeksi |
| 10. | JK Rekod Perubatan | 2 kali | | | | 11 | | | | | | | | 19 | Jab. Rekod Perubatan |

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|------|--|------------------------|-----------------------------------|----------------------------|-------------------------------------|---------------------------------------|--------------------------------------|---------------------------------------|---|-------------------------------------|--|---|---------------------------|--|--------------------------------------|
| | | | JAN | FEB | MAC | APR | MEI | JUN | JUL | OGS | SEPT | OKT | NOV | DIS | |
| 11. | JK Rekod Perubatan | 2 kali | | | | 11 | | | | | | | 21 | | Jab. Rekod Perubatan |
| 12. | JK Casemix | 2 kali | | | | 18 | | | | | | 05 | | | Jab. Rekod Perubatan |
| 13. | Persidangan Jemaah Perkeso | Selasa & Ahad / minggu | 3,5,10 ,12,17 ,19,24 ,26 | 2,7,14 ,16,21 ,23,28 | 1,6,8, 13,15, 20,22, 27,29 | 3,5,1 0,12, 17,1 9,44, 26 | 3,8,10 ,15,17 ,22,24 ,29,31 | 5,7,1 2,14, 19,21 ,26,2 8 | 3,5, 10, 12, 17, 19, 24,26 | 2,7,9, 14,16, 21,23, 28,30 | 4,6, 11, 13, 20, 25, 27 | 4,9, 11, 16, 18, 23, 25, 30 | 2,6,8, 13,15, 27,29 | 4,6, 11, 13, 18, 20, 27 | Hjh. Norlida/Pn. Rabiah (Pej/ Rekod) |
| 14. | Persidangan Jemaah Perkeso Khas | Rabu / Bulan | 6, 27 | 24 | 9,30 | 13, 27 | 25 | 8,22, 29 | 27 | 10,24 | 14, 28 | 26 | 9,23, 30 | 28 | Hjh. Norlida/Pn. Rabiah (Pej/ Rekod) |
| 15. | Bersama Monash University & Numed University | 2 kali | | | 28 | | | | | 29 | | | | | Dr. Chan Bee Keow |
| 16. | Validasi Penswastan | 12 kali | 28 | 25 | 31 | 28 | 31 | 30 | 28 | 30 | 29 | 27 | 29 | 29 | Unit Kawal Selia |
| 17. | JK OSHA | 4 kali | | 1 | | | - | | | - | | | - | | Dr. Afiizah Abdul Rahman |
| 18. | JK Pemantapan Program Pendidikan Kesihatan | 2 kali | 14 | | | | | | | | | 7 | | | Unit Pendidikan Kesihatan |
| 19. | JK Klinik Berhenti Merokok | 2 kali | | 3 | | | | | | | | 6 | | | Unit Pendidikan Kesihatan |
| 20. | JK Badan Kebajikan & Sukan HSAJB | 12 kali | 21 | 4 | 3 | 18 | 26 | 27 | 29 | 11 | 6 | 10 | 24 | 15 | Encik Anuar |

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| | | | JAN | FEB | MAC | APR | MEI | JUN | JUL | OGS | SEPT | OKT | NOV | DIS | |
| 21. | Pagi JKNJ | Rabu/ minggu | 6,13, 20,27 | 3,10, 17,24 | 2,9,16 ,23,30 | 6,13, 20,2 7 | 4,11, 18,25 | 1,8, 15,22 ,29 | 13,20, 27 | 3,10, 17,24 | 7,14 ,21, 28 | 5,12, 19, 26 | 2,9,16 ,23,30 | 7,14 ,21, 28 | JKNJ |
| 22. | Pagi HSAJB (setiap pagi Isnin) | 4 kali/ sebulan | 7,26 | 1,15, 22,29 | 7,14, 21,28 | 4,11, 18,2 5 | 9,23, 30 | 13,20 ,27 | 4,11, 18,25 | 1,8,15 ,22,29 | 5,19 ,26 | 3,10, 17, 24 | 7,14, 21,28 | 5,19 ,26 | Pustakawan |
| 23. | Mesy. Kaji Semula Pengurusan | 2 kali | | | | | 16 | | | | | | 13 | | Unit Kualiti |
| 24. | Mesy. JK. Keselamatan Pesakit | 2 kali | | | | | 23 | | | | | | | 19 | Unit Kualiti |
| 25. | JKPA HSAJB – 1X JAN 2017 | 4 kali | 26 4/15 | | | 26 | | | 26 | | | 18 | | | Unit Kewangan |
| 26. | JKPAK HSAJB –1X JAN 2017 | 4 kali | 26 4/15 | | | 26 | | | 26 | | | 18 | | | Unit Aset |
| 27. | Kewangan HSAJB | 8 kali | | 11 | 10 | | 12 | 09 | | 11 | 08 | | 10 | 08 | Unit Kewangan |
| 28. | JK Sebutharga | 4 kali /bulan | URUSETIA SEBUTHARGA KEWANGAN/PEMBANGUNAN – MENGIKUT KEPERLUAN | | | | | | | | | | | | Unit kewangan/ Pemb. |
| 29. | Pemeriksaan Aset Alih Kerajaan | 1 kali | | | 16 | | | | | | | | | | Unit Aset |
| 30. | JK Perumahan | 4 kali | | | 15 | | | 28 | | | 27 | | | 06 | Unit Pentadbiran |
| 31. | Mesy. Majlis Bersama Jabatan HSAJB | 4 kali | | | 22 | | | 21 | | | 20 | | | 20 | Unit Pentadbiran |
| 32. | JK Budaya Korporat | 4 kali | 7 | | | | | | | | | | | 8 | Unit Pentadbiran |

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| | | | JAN | FEB | MAC | APR | MEI | JUN | JUL | OGS | SEPT | OKT | NOV | DIS | |
| 45. | Mesyuarat Pelaksanaan Tempat Letak Kereta Berbayar Bersama Metro Parking | 12 kali | SELEPAS MESYUARAT PAGI HSAJB / 2016 | | | | | | | | | | | | Unit Latihan |
| 46. | Mesyuarat Pengurusan Tempat Letak Kereta Pakar Dan Parking Berbayar | 4 kali | / | | | / | | | / | | | / | | | Unit Latihan |
| 47. | Kursus Orientasi PPS | 6 kali | | | | | | | | | | | | | Unit Latihan |
| PROGRAM/SAMBUTAN | | | | | | | | | | | | | | | |
| 48. | Sambutan Hari Pekerja & Jururawat | 1 kali | | | | | 5 | | | | | | | | Unit PRO / Pentadbiran |
| 49. | Sambutan Hari Raya | 1 kali | | | | | | | 21 | | | | | | Unit PRO |
| 50. | Program 10,000 Langkah | 1 kali | | | | 9 | | | | | | | | | Unit Pendidikan Pesakit |
| 51. | Hari Keluarga HSAJB | 1 kali | | | | | | | | | / | | | | Unit Pendidikan Pesakit. |
| 52. | Majlis Perjumpaan Pengarah bersama Pesara/Bakal Pesara | 2 kali | | | 8 | | | | | | | 25 | | | |
| 53. | Program Fit @ HSAJB | 1 kali | | | | | | | | | 1 | | | | |
| 54. | Hari Kanser Sedunia | 1 kali | | 4 | | | | | | | | | | | Unit Pendidikan Pesakit |

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| | | | JAN | FEB | MAC | APR | MEI | JUN | JUL | OGS | SEPT | OKT | NOV | DIS | |
| 55. | Minggu Glaukoma Sedunia | 1 kali | | | 6 | | | | | | | | | | Unit Pendidikan Pesakit |
| 56. | Hari Renal Sedunia | 1 kali | | | 10 | | | | | | | | | | Unit Pendidikan Pesakit |
| 57. | Hari TIBI Sedunia | 1 kali | | | 24 | | | | | | | | | | Unit Pendidikan Pesakit |
| 58. | Hari Kesihatan Sedunia | 1 kali | | | | 7 | | | | | | | | | Unit Pendidikan Pesakit |
| 59. | Hari Asma Sedunia | 1 kali | | | | | 5 | | | | | | | | Unit Pendidikan Pesakit |
| 60. | Minggu Tanpa Tembakau | 1 kali | | | | | | 1 | | | | | | | Unit Pendidikan Pesakit |
| 61. | Minggu Penyusuan Susu Ibu Sedunia | 1 kali | | | | | | | | 1 | | | | | Unit Pendidikan Pesakit |
| 62. | Kempen Nafas Baru Sepanjang Bulan Ramadhan | 1 kali | | | | | | 5 | | | | | | | Unit Pendidikan Pesakit |
| 63. | Hari Jantung Sedunia | 1 kali | | | | | | | | | 29 | | | | Unit Pendidikan Pesakit |
| 64. | Hari Kesihatan Mental Sedunia | 1 kali | | | | | | | | | | 10 | | | Unit Pendidikan Pesakit |

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| | | | JAN | FEB | MAC | APR | MEI | JUN | JUL | OGS | SEPT | OKT | NOV | DIS | |
| 65. | Hari Penglihatan Sedunia | 1 kali | | | | | | | | | | 27 | | | Unit Pendidikan Pesakit |
| 66. | Minggu Pendermaan Organ Kebangsaan | 1 kali | | | | | | | | | | 15 | | | Unit Pendidikan Pesakit |
| 67. | Hari Diabetes Sedunia | 1 kali | | | | | | | | | | | 14 | | Unit Pendidikan Pesakit |
| 68. | Hari AIDS Sedunia | 1 kali | | | | | | | | | | | | 1 | Unit Pendidikan Pesakit |
| 69. | Hari Fisioterapi Sedunia | 1 kali | | | | | | | | | 1 | | | | Unit Pendidikan PEsakit & Unit Fisioterapi |
| 70. | Hari Talasemia Sedunia | 1 kali | | | | | 8 | | | | | | | | Unit Pendidikan Pesakit & UKKP |

* Cadangan tarikh mesyuarat/program adalah tertakluk kepada pindaan semasa jika berkaitan.

* Urusetia Mesyuarat/Program dimohon untuk memberikan pengesahan tarikh sebelum mesyuarat/program.